

CDMS Software For KSSFCL

Modules List:-

1. Admin Module
2. Court Module
3. Regulatory Module
4. E-Stamping Module
5. Secretariat Module
6. Training Module

1. Admin Module:

- Basic details
 - Registration Details
 - Election Details
 - Board Details
 - CEO Details (HO & all branch)
 - Staff Summary Details
 - GB Details
 - Audit Details
 - Financial Details
 - Share Details
 - P&L Details
 - Loan Details
 - Deposit Details
 - Reserves Details
 - Borrowings Details
 - Other Liabilities Details
 - Other Details
 - AF/EF Details
 - Membership Details
 - Information Submission Details
 - Recruitment Details
 - Techno-Social Details
 - Branch Details
 - Other Details
- **Label Printing:**
- Label printing option (category, division & district wise).
- **Ticketing System:**
- Ticketing system to track, manage, organize and prioritize co-operatives / members request.

2. Court Module:

➤ Arbitration

I. Petitioner

- Case Filing – Parties & Advocates Information
- Case Fee Details
- Documents Information
- Certified Copies & fee details

II. Caseworker

- Verify Case details
- Case fee Details
- Rejected Case Details
- Online / Offline Case Hearing Details
- Notice Details
- Arbitrator
 - List Upload
 - Assigned cases
 - Judgment Details
 - Reassigned Cases
 - Payment Details
- Certified Copies& fee Details
- Appealed Case Details
- Reassigned Case from higher courts details

III. Accountant

- Fee payment verification

IV. Judge

- Verify Arbitration Case Details
- Arbitrator Case Allotment
- Arbitrator Judgment Scrutiny
- Case Hearing

V. Typist

- Case Hearing
- Proceedings typing

➤ Execution Petition

I. Decree Holder

- Applies for Award Notice
- Applies for NOC or EP
- Form 03 Apply
 - Form 3 Application
 - Description list
 - Board resolution
 - Sales officer details
 - Board resolution
 - Sales officer details

- Pays EP Fee
- Applies for Salary Attachment letter
- Form 07 Apply
- Form 08 & 09 Apply
- Form 10 & 11 Apply
- Form 12
- Case Closing Request
- Stay Orders

II. Accountant

- EP Case fee verification

III. EP Case Worker

- Verification of Applied NOC cases & issuing NOC
- Verification of EP filed cases & EP fee
- Form 03 verification
 - Verification of Form 3 Application
 - Verification of Description list
 - Verification of Board resolution
 - Verification of Sales officer details
- Issue Form 04
- Salary Attachment Order
- Verification & Issue Form 07
- Verification & Issue Form 08 & 09
- Verification & Issue Form 10 & 11
- Verification & Issue Form 12
- Verification & Closing the EP Case
- Stay Orders

IV. Recovery Officer

- Verify & Accepts or Rejects NOC
- Verify & Accepts or Rejects Form 3 Request
- Verify & Approve Form 04
- Verify & Approve Salary Attachment Order
- Verify & Approve Form 07
- Verify & Approve Form 08 & 09
- Verify & Approve Form 10 & 11
- Verify & Approve Form 12
- Verify & Approve Closing Letter

➤ Public Website

- Cause list
- Case status
- Judgment
- Certified copies details
- Court history & Judge profile
- Calendar
- Case types
- Photo/ Video gallery
- Public grievance etc

3. **Regulatory Module:**

➤ **Statutory**

I. Branch Details:

- Branch Permission
 - Co-op applies for Branch permission
 - Verification by Caseworker
 - Approval or Rejection letter by Case worker
- Branch Certificate
 - Co-op applies for Branch Certificate
 - Details of certificate fee payment by co-op
 - Verification by Case worker
 - Issue Branch Certificate to co-op
- Branch Shifting / Merging
 - Co-op applies for branch shifting / merging
 - Verification by Case worker
 - Approval or Rejection letter

II. Inspection

- Details of Inspection Order
- Inspection officer details
- Inspection report details
- Inspection report verification
- Accept or Rejection of inspection report
- Compliance report verification
- Accept or Rejection of Compliance report

III. Special Officer

- Details of SO Order
- Details of Special Officer Appointment
- Details of Special Officer Charge Taking
- Details of Co-op Election conducted by SO
- Details of Special Officer charge handover and report submission
- Details of Special Officer Request for the Remuneration
- Verification & payment by Accountant
- Remuneration details of SO

IV. Show cause Notice & disqualification

- Show cause Notice
 - Details of Show cause notice
 - Statement details of Accused person/s
 - Verification by Federal Board
 - Acceptance / rejection of the case by Federal board
- Disqualification
 - Details of Disqualification order
 - Detail of Special officer order & appointment
 - Details of SO report

V. Enquiry

- Details of Enquiry Order
- Details of enquiry officer appointment & charge taken
- Details of enquiry report
- Verification details of enquiry report
- Details of compliance report by co-op
- Verification details of compliance report
- RCS action details on enquiry report

VI. Liquidation

- Details of Liquidation Order
- Details of Liquidator appointment & charge taken
- Details of Liquidation report
- Verification details of Liquidation report
- RCS action details

VII. Direction

- Details of direction given
- Details of Compliance report
- Verification details of compliance report KSSFCL Action details on compliance report

➤ **Legal**

I. Correspondence with other department

- Details of inward/outward letter
- Details of action taken by legal dept.,

II. Court

- Case details
- Party details
- Advocate details
- Court Fee details
- Advocate bills & fee payment details
- Case hearing details
- Details of Interim & Judgment

➤ **Task Force**

- Details of Cases shifted to TF
- Details of Task force case details
- Action taken details
- Complaint registered & action taken details
- Details of complaints given by public

4. **eStampingModule:**

- Details of e stamp requested applications
- Verification of permission applications.
- Co-op Apply for ID creation
- Verification of ID creation application
- Details of ID created
- Details of Security Deposit
- ACC centre details
- Branch head details
- User / Supervisor details
- Details of Yearend balance
- Details of Commission received from SHCIL
- Details of Commission distributed to co-op
- Closed ACC details
- Technical Information
- Circulars & forms details

5. **Secretariat Module:**

- **Federal Election**

- Election officer details
- Election details
- Eligible members details
- Non eligible members
- Delegate members info
- Candidate details
- Office bearer candidate details
- Election expense details
- Elected directors details
- Photos / videos

- **General Body Meeting**

- Details of GBM
- Attendance of members, directors, guests, employees
- GBM expense details
- Photos / videos
- Stall Details

- **Board of Directors Meeting**

- Details of BOD
- Attendance of directors & others
- BOD expense details

- **Sub Committee Meeting**

- Sub committee Formed Details
- Details of Sub Committee
- Attendance of committee members
- Subcommittee expense details

6. **Training Module:**

- External faculty details
- Training details
- Topic master
- Participant Registration
- Attendance Tracking
- Training Feedback
- Publish Master
- Printing Press Details
- DCBM Course Details
 - University details
 - Course advertisement details
 - Subject master & revision details
 - Subject Books details
 - Centre details
 - Students registration & other details
 - Admission fee details
 - Semester & contact class details
 - Contact class attendance & details
 - Contact class feedbacks details
 - Faculty payment details
 - Examination & attendance details
 - Results details
 - Expenditure & Reimbursement details
- Swabhimani Magazine
 - Magazine permission details
 - Magazine details
 - Magazine pricing details
 - Magazine printing & designing details
 - Articles details
 - Co-op subscription details
 - Payments
- Book Sales
 - Details of books
 - Author & their payment details
 - Printing & publish details
 - Book sales details